

**The Neotropical Bird Club**

**(Registered Charity Number: 1040130)**

**Notice of Annual General Meeting**

**NOTICE IS HEREBY GIVEN that the 28<sup>th</sup> Annual General Meeting of the Neotropical Bird Club will be held at 9 Pound Close, Long Ditton KT6 5JW, United Kingdom at 10:00 on Monday 10<sup>th</sup> May 2021 to transact the following business:**

**Agenda**

- 1. Apologies for absence-** to record apologies from absent members.
- 2. Minutes of 27<sup>th</sup> Annual General Meeting 2020-** to approve the draft minutes of the previous Annual General Meeting. *(Note 1)*
- 3. Matters Arising-** to consider matters arising from the draft minutes of the previous Annual General Meeting.
- 4. Chairman's Report for 2020-** to receive the Chairman's written Report.
- 5. Treasurer's Report and presentation of independently examined accounts for 2020 and Trustees' Report-** to receive the Treasurer's written Report including his review of the accounts and Trustees' Report. *(Note 2)*
- 6. Election of Chairman-** to re-appoint David Fisher as Chairman and a trustee until the conclusion of the next Annual General Meeting.
- 7. Election of Treasurer-** to re-appoint Chris Collins as Treasurer and a trustee until the conclusion of the next Annual General Meeting.
- 8. Election of Secretary-** to re-appoint Chris Balchin as Secretary and a trustee until the conclusion of the next Annual General Meeting.
- 9. Election of other trustees-** to re-appoint the following as trustees until the conclusion of the next Annual General Meeting-Carl Downing, Charles Wilkins, Rob Clay, Roberta Goodall, Manuel Sanchez, Robert Williams, John Clark, Mike Dawson and John Thirtle. *(Note 3)*
- 10. Election of Independent Examiner-** to re-appoint Michael Goddard as Independent Examiner until the conclusion of the next Annual General Meeting.
- 11. Any other business.**

Please notify the Secretary of any business to be raised under this item before Monday 3<sup>rd</sup> May 2021. *(Note 4)*

**By order of Council – C S Balchin**

**Dated: 29 March 2021**